



EMELIE FERLAND

Vice President - Operations

Assists the Chief Executive Officer in the management of the company and oversees administrative and financial functions, office technology and workforce scheduling; supports/maintains bonding, insurance, legal, banking, supplier, subcontractor, employee and client relationships; prepares monthly financial statements and documents for year-end audits;

EDUCATION

Winslow High School
Winslow, Maine

University of Maine at Augusta
Augusta, Maine

Thomas College
Waterville, Maine

TRAINING & CERTIFICATONS

OSHA 10-Hour Certification
CPR/First-Aid Training
NCCER Project Management
Notary Public - State of Maine

PROFESSIONAL AFFILIATIONS

Associated Builders &
Contractors, Inc.
CFMA - Construction Financial
Management Association
United Way of Kennebec Valley

YEARS' EXPERIENCE

Industry 38

Professional Experience

Kenway Composites - Augusta, ME
Accounts Payable Manager

Ganneston Construction Corp - Augusta, ME
Finance & Administration Manager

Cross Insurance / Jones-Hoxie Division - Augusta, ME
Office Manager

Gardiner Paperboard Corp. - Gardiner, ME
Customer Service Manager

Jones-Hoxie Corporation - Augusta, ME
Co-Office Manager